

Landlord Preferred Policy Claim Form

(Storm Damage / Water Damage)



If the property damage will exceed \$1500 you **MUST** call REAL Landlord Insurance Ltd as we may need to appoint a loss adjuster. Failure to do so may result in your claim being reduced or declined.

FREEPHONE 0800 00 35 45

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PO Box 1167 Whangarei 0140

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If you can claim under any **other Insurance Policy**, we will only pay over and above the limit payable by the **other Insurance**. Contact us to discuss.

Approved Property Management Company:

PM:

Phone:

Email:

Landlord's name:

Address of property where loss or damage occurred:

Date of loss: / / (Please note that the cost to repair the cause of the leak is not covered by insurance)

Description of loss including how the **rain, hail or water** entered the premises:

What rectification work or temporary repairs have been carried out?

Document checklist

- ☐ Tenant Ledger
- ☐ Tradesmen's report that details what caused the leak and that it has been repaired.
- ☐ Restoration invoice for the drying of any water damaged items.
- ☐ Proof that damaged items are beyond repair if replacement is required, and proof of age.
- ☐ 2 quotes for the repair/replacement is required.
- ☐ Paid invoices required to finalise the claim on completion of the repairs.

Summary of Costs

Invoice	Amount
1	\$
2	\$
3	\$
4	\$

Total loss claimed: \$

Deduct excess applicable: \$

Total claim: \$

Declaration

I do hereby solemnly and sincerely declare the above statements and particulars to be true and correct and I make this true and solemn declaration by conscientiously believing the statements and particulars contained above to be true in every particular.

Name in full:

Signature:

Today's date:

CLAIM FORM